



HYLAND HILLS

Park & Recreation District

POSITION OPENING

Master Electrician

Full-time Position

Salary Range: \$58,300-\$84,500 per year

JOB DESCRIPTION

See attached job description detailing work environment and essential duties.

ABOUT HYLAND HILLS PARK & RECREATION DISTRICT

Hyland Hills Park and Recreation District, established in 1955, has the honor of being the first park and recreation district in the State of Colorado. Today, Hyland Hills serves nearly 110,000 residents in a 24 square mile area located in southwest Adams County and including: the areas of Westminster and Arvada located in Adams County; parts of Northglenn, Thornton, and unincorporated Adams County; and the City of Federal Heights.

BENEFITS

Medical, dental, vision, life insurance, AD&D, LTD insurance, flexible spending account, paid vacation leave, sick leave, personal leave, paid holidays, and a 401(K)-retirement plan.

APPLICATION REQUIREMENTS

A Hyland Hills Park and Recreation District application and a current resume are required – incomplete or missing applications/resumes may not be reviewed. Please include an email address for communication purposes.

The required District application may be picked up & returned to the address listed below or found on our website at www.hylandhills.org

Submit to hr@hylandhills.org or mail to Hyland Hills Park and Recreation District, 8801 N. Pecos St., Federal Heights, CO 80260, Attn: Human Resources

APPLICATION DEADLINE

This position will remain open until filled.

JOB DESCRIPTION

Title of Position: Master Electrician

Department: Water World

Reports To: Water World Manager

Dated: November 2021

Fair Labor Standards Act: Exempt Non-exempt

General Summary:

Under the supervision of the Water World Assistant General Manager, this position is responsible to perform electrical work for construction and maintenance projects in an industrial/commercial setting. To properly plan, lay out, supervise, execute, and conduct the installation and repair of wiring apparatus and equipment for electrical light, heat, power, and other purposes.

Essential Duties & Responsibilities:

1. Perform the installation of conduit, including electrical-metallic tubing, plasticmold, and wiremold.
2. Perform the installation of transformers, control boards, electronic circuits, coils, circuit breakers, voltage regulators, switches, fuses, and related electrical equipment in electrical buildings.
3. Perform additions, extensions, or alterations to electrical installations for power, light, heat, and appliances in buildings and on grounds.
4. Troubleshoot, perform repairs, and test a variety of motors, motor controls, soft starters, electrical circuits, machinery, transformers, meters, and recording instruments.
5. Perform installations and connections of motors, lights, controllers, voltage regulators, racks, and various electrical systems.
6. Inspect and perform cleaning and maintenance to electrical equipment and motors, including replacement of brushes and necessary parts.
7. Determine modification required when obstructions are met while installing electrical systems.
8. Ensure a safe work environment.
9. Maintain and perform repairs to equipment and tools.

Knowledge, Skills, and Abilities Required:

1. Thorough knowledge of the National Electrical Code (NEC), state and local codes.
2. Thorough knowledge of all applicable laws, rules, and standards regulating electrical construction and installation practices.
3. Thorough knowledge of electrical test equipment, instruments, and appliances used in the electrical trade, including motors and pumps.
4. Skill in operation of electrical equipment, instruments, and other electrically controlled devices, including motors and pumps.
5. Skill in installation, maintenance, and repair of electrical systems.
6. Ability to read blueprints, diagrams, and schematics.
7. Ability to perform soldering and mechanical work.
8. Ability to understand and follow oral and written instructions.
9. Ability to establish and maintain effective working relations with co-workers and the public.
10. Licensed Colorado Electrician in good standing.

Working Environment/Physical Activities:

1. May work at heights up to 80 feet.
2. Perform heavy work, which is defined as lifting 75 pounds maximum, with frequent lifting and/or carrying of objects weighing up to 50 pounds.
3. Must be able to work outside in adverse weather conditions from extreme heat to extreme cold.
4. Environmental conditions encountered will include noise, fumes, odors, and dust.
5. Must be available to work scheduled and non-scheduled overtime and on weekends, if necessary.

Education/Experience:

1. High School diploma or equivalent.
2. Must possess a current valid Colorado driver's license.
3. Possess and maintain a State of Colorado Master Electrician license.
4. Prefer 10 to 15 years' experience in industrial/commercial maintenance and construction; knowledge of large pump and compressor motors preferred.

The above declarations are not intended to be an all-inclusive list of the duties and responsibilities of the job described, nor are they intended to be such a listing of the skills and abilities required to do the job. Rather, they are intended only to describe the general nature of the job.