



**HYLAND HILLS**  
*Park & Recreation District*

**ROOM RENTAL REQUEST FORM**

**Perl Mack Community Center/Carl Park Community Center**

Phone: (303)428-7488 Fax: (303)650-7594

Today's Date: \_\_\_\_\_ **Date Requesting:** \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Apt.# City Zip

Phone (Day): \_\_\_\_\_ Cell: \_\_\_\_\_

Phone (Evening): \_\_\_\_\_ Work: \_\_\_\_\_

Type of Event: \_\_\_\_\_

**Perl Mack Community Center** 7125 Mariposa St., Denver, CO 80221

Check Room Wanted:

\_\_\_\_ PMC Mariposa Room

\_\_\_\_ PMC Conference Room

\_\_\_\_ PMC Navajo Room

\_\_\_\_ PMC Kitchen

\_\_\_\_ PMC Santa Fe Room

**Carl Park Community Center** 5401 Meade St., Denver, CO 80221

\_\_\_\_ Carl Park

Non Profit: \_\_\_\_\_ Tax: Identification # \_\_\_\_\_

**Non profit rental customers are responsible for their own set up and tear down**

Number of People: \_\_\_\_\_ Age Group: \_\_\_\_\_

Time Requesting: \_\_\_\_\_

Alcohol:        \_\_\_\_\_ Yes                    \_\_\_\_\_ No

**Carl Park – set up \$25.00 / tear down \$25.00**

**Mariposa Room – set up \$50.00 / tear down \$50.00**

Customer to set up                    \_\_\_\_\_ Yes                    \_\_\_\_\_ No

Customer to tear down                \_\_\_\_\_ Yes                    \_\_\_\_\_ No

Hyland Hills to set up                \_\_\_\_\_ Yes                    \_\_\_\_\_ No

Hyland Hills to tear down            \_\_\_\_\_ Yes                    \_\_\_\_\_ No

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you are paying to have the facility set up for your event, please respond to the following questions.

How would you like the facility set up? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How many chairs? \_\_\_\_\_

Carl Park has 80 chairs

Perl Mack has 200 chairs

How many tables? \_\_\_\_\_

Carl Park has 10 round tables that seat 8 per table

Perl Mack has 20 round tables that seat 8 per table

